



WATER SERVICE CONNECTION APPLICATION FORM

Control No.: _____
 Application No.: _____

APPLICANT'S INFORMATION (Please print all entries legibly)

Last Name _____ Given Name _____ Middle Name _____ Birth date (mm/dd/yyyy) _____

ADDRESS OF WATER CONNECTION APPLIED FOR:

House No. _____ Street Name _____ Subdivision/Village _____ Barangay _____

CONTACT DETAILS
 Tel. # (Residence) _____ Fax (Office) _____ Mobile No. _____ E-mail Address _____

PRESENT ADDRESS (If different from address of connection applied for)

House No. _____ Street Name _____ Subdivision/Village _____ Barangay _____

Father's Name _____ Mother's Name _____

No. of present occupant(s) _____ OWNER RENTING UNDER CONSTRUCTION

Name of previous occupant(s) (if applicable) _____

I hereby agree to comply with all the requirements pertaining to my application for new service connection. I further certify that all the information given above are true and correct.	I own the house/building where said water service is desired and hereby voluntarily bind myself to the terms and conditions of the water service contract of the applicant. Further, as house or building owner, I am aware that I am jointly and severally liable for the water billings and/or illegal acts committed by the applicant.	I own the lot where the house or building to be served is situated. I hereby voluntarily bind myself to the terms and conditions of the water service contract of the applicant. Further, as lot owner, I am aware that I am jointly and severally liable for the water billings and/or illegal acts committed by the applicant.
Signature over Printed Name APPLICANT	Signature over Printed Name BUILDING OWNER	Signature over Printed Name LOT OWNER

EVALUATED/ENDORSED FOR INSPECTION _____ DATE FILED _____

AVAILABILITY OF WATER SUPPLY
 LIBERTAD MAHARAT TANGKE

CUSTOMER SERVICE SECTION _____ ENGINEERING _____
 (Valid only for six (6) months from date of application)

PLUMBING PROVISION INSPECTION and ACCOUNT VERIFICATION SIZE OF METER <input type="checkbox"/> 1/2" <input type="checkbox"/> 1" Others _____ CONNECTION TYPE <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> GOVERNMENT <input type="checkbox"/> INDUSTRIAL TYPE OF EXCAVATION PERMIT <input type="checkbox"/> CEO <input type="checkbox"/> DPWH <input type="checkbox"/> SUBD <input type="checkbox"/> Along <input type="checkbox"/> Concrete <input type="checkbox"/> Pavement CONNECTION STATUS <input type="checkbox"/> New <input type="checkbox"/> Dismounted <input type="checkbox"/> Disconnected METERSTAND NUMBER _____ ENDORSED FOR INSTALLATION ENGINEERING _____ ZONE & BOOK NO. _____ ACCOUNT NO. _____ CUSTOMER ACCOUNTS SECTION/DATE _____	WATER SERVICE CONNECTION FEE <input type="checkbox"/> FULL <input type="checkbox"/> PARTIAL <input type="checkbox"/> w/ PN AMOUNT PAID: ₱ _____ DATE PAID: _____ O.R. NO. _____ PAID BY: _____ CASHIER _____ APPROVED FOR INSTALLATION: _____ HEAD - COMMERCIAL DIVISION _____ WATER METER ISSUED Size: _____ Brand: _____ Initial Reading: _____ Serial No.: _____ STOREKEEPER/DATE: _____ WATER METER INSTALLED Size: _____ psi Brand: _____ Initial Reading: _____ Serial No.: _____ PLUMBER/DATE: _____ RETURNED MATERIALS _____ STOREKEEPER/DATE _____
--	---

Installation Fee per Water Meter Size	Installation Fee	Meter Maintenance Fee
1/2"	Ø	P 30.00
1"	Ø	19,050.00
2"	Ø	43,550.00
3"	Ø	61,315.00
4"	Ø	78,600.00
Remarks:		

REQUIREMENTS SUBMITTED:

A. Valid Identification Card (Original & Photocopy or Barangay Certification/Police Clearance)

A.1 If transacted by applicant

- Original & photocopy of one valid ID card or Barangay Certification
- Original & photocopy of representative

A.2 If transacted by representative's one valid ID card or Barangay Certification

- One photocopy of applicant's valid ID card or his/her Barangay Certification
- Authorization Letter from the Account Holder
- Special Power of Attorney (in the absence of the signatory such that he/site cannot sign the application)

B. Proof of Ownership

B.1 For Private Lot

- Photocopy of the Lot Title
- Certified copy of the building permit sufficiently describing therein the location of the lot.

B.2 For Private Lot with Pending Application for the Title (Any of the following)

- Tax Declaration Certificate issued by the City Assessor's Office with TCT no. sufficiently describing therein the location of the lot.
- Duly Notarized Deed of Sale/Donation/Extra-Judicial Settlement

REQUIREMENTS SUBMITTED:

- Certification from appropriate housing authority/developer attesting to the applicant's ownership of the property.
- Contract to Sell

B.3 For Informal Settlers Association with Accredited Association (ALL must be submitted)

- Association Certification – signed and sealed by the Association President
- Photocopy of Association President's Valid ID

B.4 For Informal Settlers in Government Property

- Barangay Certification Attesting that the lot is government-owned
- Affidavit of Undertaking allowing BWD to summarily disconnect the waterline in case the government reclaims the property.

B.6 For Corporate/Business Establishments

- Lot title (if owned), or Notarized Lease Contract (if rented)
- Sec. Certification and/or Board Resolution for Authorized Representative.

B.7 Additional Requirements for Building Two-Storey and Higher (Submit all the requirements)

- As-Built Plan or Site Development Plan with Vicinity map.
- Isometric map with pipe sizes.

C. Sketch Plan prepared by Accredited Plumber

Application is hereby made for water service to be supplied by the Bogo Water District to be used in accordance with the rules and regulations of the Water District now in force or maybe enforced hereafter.

RULES AND REGULATIONS	CONTRACT FOR WATER SERVICE
<ol style="list-style-type: none"> 1. Manipulation or tampering of water meter, by pass installation, illegal re-opening of water service line is strictly prohibited. 2. The representative of the Water District has the right to gain entry in the premises of the concessionaire for the purposes of disconnection, meter reading and service connection inspectional repairs. 3. The concessionaire should pay for the cost of repairs on damages or leakages occurring after the water meter. 4. Tapping or extension of connection to another household is not authorized. 5. Any untoward incidents happening with the water meter, the concessionaire concerned should report to the Water District for proper and immediate attention. 6. Payments of water bills should be on or before due date. Meter readers or any representatives of the Water District are not allowed to collect payments on field. All water bills are payable in the office of the Water District. 7. As per PD198, a penalty will be imposed on illegal users apprehended. 8. A penalty will be charged on unpaid water bills after due date. 9. By applying for or receiving water service from the District, each concessionaire covenants and agrees to be bound by, and to comply with all regulations of the District. 10. The District may terminate service at any time for non-compliance with any regulation of the District and default in any payment due to the District 11. Unpaid balances of any disconnected service connection must be paid in full within one (1) month from the date of disconnection otherwise Bogo Water District may pursue legal actions against the concessionaire. 	<ol style="list-style-type: none"> 1. To avail the water service on a monthly basis unless terminated. 2. To pay the Bogo Water District P 3,550.00 per water service connection/registration. 3. To pay the Bogo Water District for the water service furnished upon posting in the meter reading card within ten (10) working days. Failure to read or look in meter reading card shall not relieve the concessionaire of the liability. All the water bills that become delinquent shall be levied a surcharge of P 25.00 for residential, 10% for commercial and 5% for semi-commercial whichever is higher. 4. To notify the Water District in case of transfer of ownership of the property or the tenant leaves the premises. 5. That the representative of the Water District shall have access at all times to the premises and buildings of concessionaire for the purpose of inspecting service line in the enforcement of the rules and regulations of the Water District. 6. To guarantee that neither tapping will be made on the service line nor sub-connection allowed from its service lines without the approval of Bogo Water District. 7. To be held responsible for tampering or breaking of seals of water meter and other materials/equipment of the Water District installed on the premises and will be held liable for the same according to Law. Devices used therein shall be confiscated. 8. That the Bogo Water District shall not be responsible for the interruption of the service due to causes beyond control and may disconnect the service upon violation of the terms of the contract or when the Bogo Water District has reasonable grounds to believe that the concessionaire is using the water service in violation of its rules, regulations, existing laws and ordinances or upon failure of the concessionaire to pay the bills.

This is to certify that I have fully understood the provisions stated above and pledged myself to abide with the said "Rules and Regulations and Contract for Water Service".

_____ Date
 _____ Signature of Applicant over Printed Name